

EXAMPLE ONLY

BUDGET UNIT DELEGATIONS SUMMARY TABLE

Budget unit: Faculty of Design and Built Environment

Head of Budget unit: Professor Chris Green, Dean

| Last name | First name | PN | Title | Del Ref | Delegation | Profile/ Limit | Start | End |
|-----------|------------|-------|--|---------|---|--|--------|---------|
| Lee | Joanne | 12345 | Head, Dept of Design | -- | All Head of Dept delegations | Head of Dept | 1.1.03 | |
| Nguyen | Peter | 23456 | Business Manager | -- | All Admin Mgr delegations | Admin Mgr | 2.1.03 | |
| Doraisamy | Mary | 34567 | Senior Lecturer, Industrial Design | 4.7c | Monthly expenditure via purchased cards | Staff 3 -- \$2,000 | 1.1.03 | 3.1.03 |
| Ioannides | Joseph | 45678 | Technical Officer, Dept of Urban and Regional Planning | 4.7b | Authority to purchase goods and services (excluding the signing of related contracts) | Staff 2 -- \$7,000 | 1.1.03 | |
| | | | | 4.7c | Monthly expenditure via purchase cards | Staff 2 -- \$7,000 | 1.1.03 | |
| | | | | 4.7d | Expenditure via online requisitioning (using University-approved provider) | Staff 2 -- \$7,000 | | |
| | | | | 3.52 | Approve leave of absence | Supervisor: gen staff of Urban & Regional Planning Dept | | |
| Murphy | Anna | 56789 | Acting Business Mgr (1.1.03 to 31.1.03) | -- | All Admin Mgr delegations | Admin Mgr | 1.1.03 | 31.1.03 |