

AUSTRALIAN NATIONAL UNIVERSITY
UNIVERSITY EDUCATION COMMITTEE
Meeting No. 6, 2007

Meeting No. 6, 2007 of the University Education Committee will be held on

Thursday 29 November 2007

at 10.00 am in the

Ross Hohnen Room of the Chancelry

Apologies:
Ext.54080

J A Bruce
Secretary to the Committee

AGENDA SUMMARY

PART 1: PROCEDURAL ITEMS

- *1. Minutes
- *2. Matters Arising
- *3. Announcements and Apologies
- *4. Starred Items
- *5. Confidential Items

PART 2: REPORTS AND POLICY MATTERS

- *6. Report from the Deputy Vice-Chancellor
- *7. *National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2007*
- *8. Graduate Studies Initiative
- *9. Education Innovation
- *10. Educational Practices
- 11. Entry Pathways to Undergraduate Programs
- *12. Career Development Learning
- *13. Higher Degree Research Training Review

PART 3: PROGRAMS AND COURSEWORK

- 14. Undergraduate and Pre-Tertiary Programs
- *15. Graduate Programs, Global Summer Programs and Concurrent Studies
- 16. Undergraduate and Graduate Coursework

PART 4: ITEMS OF OTHER BUSINESS

- 17. Other Business and Question Time

Procedural Matters for Members to note:**OPERATING PROCEDURES**

The operating procedures of the University Education Committee are detailed in paper 164a/2007 (at http://info.anu.edu.au/OVC/Committees/040PP_Education/index.asp).

CONFIDENTIAL ITEMS

Consistent with the policy and practice of Council, all matters in the agenda of the University Education Committee relating to individual persons, including appointments, enrolment, candidacy for degrees, personal details, performance and conduct are declared to be confidential. If any member wishes to raise a confidential matter in relation to any other item, he or she should do so under Item 5. After consideration of the confidential items, observers will be admitted to the meeting.

DISCLOSURE OF PECUNIARY OR MATERIAL PERSONAL INTEREST

Sections 27F to section 27H of the *Commonwealth Authorities and Companies Act 1997* <http://scaleplus.law.gov.au/html/pasteact/2/3067/top.htm> impose a duty to disclose any material personal interest in a matter which relates to the affairs of the University. This disclosure must give details of the nature and extent of the interest, the relation of the interest to the affairs of the University, and be given at a meeting as soon as practicable after the person becomes aware of the interest. The nature and extent of the interest must be recorded in the minutes of the meeting. Unless the meeting determines otherwise, a person who has a material personal interest in a matter must not be present while the matter is being considered at the meeting, and must not vote on the matter.

USE OF INSIDE INFORMATION OR POSITION

Under sections 24 and 25 of the *Commonwealth Authorities and Companies Act 1997*, a member of the University Education Committee must not make improper use of his or her position or of inside information to gain an advantage for himself or herself or to cause detriment to the University or to another person.

jab/19 November 2007

PART 1: PROCEDURAL ITEMS

***ITEM 1. MINUTES**

The unconfirmed minutes of Meeting No. 5, 2007 of the University Education Committee (932/2007 attached) held on 14 September 2007 have been circulated (published at http://info.anu.edu.au/OVC/Committees/040PP_Education/meetings.asp).

For confirmation

***ITEM 2. MATTERS ARISING**

Item 13.2 Supplementary Assessment

The *Examinations Rules* have been amended and the changes implemented for the Semester II, 2007 examinations.

Item 10 Associate Degrees

An Associate Degree specialising in Social Studies has been approved for introduction from 2008 (See Item 14).

***ITEM 3. ANNOUNCEMENTS AND APOLOGIES**

3.1 Apologies

To be received

3.2 Announcements

For noting

***ITEM 4. STARRED ITEMS**

The starred items are: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13, 15.1, 15.2, 15.3, and 17. The Chair will ask whether any member wishes to star other items. The Chair will then ask for a motion that the unstarred items be approved without debate as set out in the agenda.

***ITEM 5. CONFIDENTIAL ITEMS**

Any confidential matters will be dealt with in this part of the agenda.

For consideration

PART 2: REPORTS AND POLICY MATTERS

***ITEM 6. REPORT FROM THE DEPUTY VICE-CHANCELLOR**

PURPOSE

For the Deputy Vice-Chancellor to report on matters of interest to the Committee.

BACKGROUND

A report will be made by the Deputy Vice-Chancellor on current issues:

- ANU Secondary College: the new MOU
- ANUSC Program review
- IARU Global Summer Program: update
- Vice-Chancellor's Teaching Forum 30 November
- ANU/CIT Agreement for Co-taught Associate Degrees
- Policies and Procedures:
 - New Policy: Academic Progress of Undergraduate Scholarship Holders (167a/2007) and Procedures: Academic Progress of Undergraduate Scholarship Holders (634/2007) have been approved for implementation from 1 December 2007 (See <http://info.anu.edu.au/policies/browse.asp?view=title>)
 - Student Reservist Support Policy proposal
Attachments (1021/2007):
 - . Memorandum from the Registrar
 - . Policy Statement from Southern Cross University

SPONSOR: Deputy Vice-Chancellor

RECOMMENDATION

That the Committee note the report from the Deputy Vice-Chancellor.

***ITEM 7. *NATIONAL CODE OF PRACTICE FOR REGISTRATION
AUTHORITIES AND PROVIDERS OF EDUCATION AND
TRAINING TO OVERSEAS STUDENTS 2007***

PURPOSE

For a presentation to be made by the Registrar on the revised *National Code of Practice*.

BACKGROUND

Attachment:

- *National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2007* published at http://www.dest.gov.au/sectors/international_education/publications_resources/profiles/revised_national_code.htm

The Registrar will give a broad outline of the main features of the revised National Code, which was implemented from 1 July 2007, and focus on major changes that have been instigated, including course status, complaints and appeals and academic progress.

SPONSOR: Registrar

RECOMMENDATION

That the Committee note the presentation and any matters arising in discussion.

***ITEM 8. GRADUATE STUDIES INITIATIVE**

PURPOSE

For discussion of the report on the Graduate Studies Initiative and recommendations for implementation from 2008.

BACKGROUND

Attachments:

- Graduate Studies Initiative 2007 ([1022/2007](#))
- Establishment of a Board of Studies ([1020/2007](#))

This initiative has emerged from discussions at the University Leadership Retreat in February 2007 about developing ANU's graduate coursework enrolments and the Graduate Education Framework which was subsequently put together to conceptualise graduate coursework offerings. A progress report was made by the Pro Vice-Chancellor to the meeting of the University Education Committee held on 14 September 2007.

The Graduate Studies Initiative Action Group has been meeting on a regular basis since August 2007 and the Vice-Chancellor has consulted with ANU College Deans at different stages of the process. A campaign to give wide publicity to the proposals (described in paper 1022/2007) to be introduced from 2008 will commence in early December. Details of the awards (1023/2007) are attached at Item 15.4.

SPONSOR: Professor Stanton, Pro Vice-Chancellor

RECOMMENDATION

That the Committee:

- (i) note the Report on the Graduate Studies Initiative (1022/2007);
- (ii) refer to the Legal Drafter amendment of the Graduate Coursework Rules to include provisions relating to the Graduate Studies Initiative as detailed in paper 1022/2007;
- (iii) recommend the establishment of the following from 2008:
 - . Master of Studies
 - . Graduate Diploma of Studies
 - . Graduate Certificate of Studies
 as awards that the University may confer;
- (iv) note that a stream for an award of Master of Advanced Studies will also be explored;
- (v) note that management of the GSI at award level is a cross-campus responsibility, whereas at course level, ANU College Deans remain the authority for courses offered by their College;
- (vi) note a recommendation that the Vice-Chancellor appoint the Deputy Vice-Chancellor as the delegate for the academic administration at award level of the Graduate Studies Initiative for the interim pending determination of longer-term arrangements and the establishment of a Board of Studies;
- (vii) note the draft terms of reference and membership (1020/2007) for a Board of Studies, and authorise the Deputy Vice-Chancellor to proceed with the establishment of a Board of Studies as a standing sub-committee of the University Education Committee.

***ITEM 9. EDUCATION INNOVATION**

PURPOSE

For discussion of the issues raised in the responses to the paper, Education Innovation at ANU – Frequently Asked Questions.

BACKGROUND

Attachments:

- Education Innovation at ANU – Frequently Asked Questions (825/2007) published at http://info.anu.edu.au/OVC/Committees/040PP_Education/discussion.asp
- Extract from the University Education Committee minutes
- Responses from areas as follows:
 - ANU College of Science ([1008/2007](#))
 - Members of staff from the ANU Colleges of Asia and the Pacific and the ANU College of Arts and Social Sciences ([1009/2007](#))
 - Professor Cardew-Hall, ANU College of Engineering and Computer Science ([1010/2007](#))

At its August meeting, the Committee discussed the Education Innovation at ANU – Frequently Asked Questions paper and invited comments from ANU College Education Committees.

SPONSOR: Deputy Vice-Chancellor

RECOMMENDATION

That the Committee's advice on future developments in innovation and flexibility in education at ANU be referred to the Deputy Vice-Chancellor and Pro Vice-Chancellor.

***ITEM 10. EDUCATIONAL PRACTICES**

PURPOSE

For discussion of educational practices relating to examinations.

BACKGROUND

Attachment:

- Summary of Examination Practices in ANU Colleges ([1016/2007](#))
- “Should anonymous assessment be a University requirement?” ([1017/2007](#)) from the ANU College of Arts and Social Sciences’ Education Committee

The Committee received a paper, “Examination Procedure” (841/2007), from the ANUSA at its August meeting, which set out a number of concerns held by students about the content of some examination papers set for the end of Semester 1, 2007, examination session. ANU Colleges were subsequently asked to provide their policies and procedures on examination papers.

The ANUCASS Education Committee has also requested that the Committee give consideration to the matter of anonymous assessment, which was raised at a recent meeting. The Manager, Examinations and Graduations Office, advises that for written examinations, one ANU College only, the ANU College of Law, uses 'blind' grading and that they have a field for the student number on the script books used for law examinations. All other areas use script books that ask for name and student number.

The Committee is invited to discuss the broad educational issues and the merit of proceeding to develop some overarching policies for application at ANU.

SPONSOR: Deputy Vice-Chancellor

RECOMMENDATION

That the Committee:

- (i) note the issues raised about educational practices relating to examinations and current practices at ANU; and
- (ii) refer the cross-campus variations to ANU College Education Committees and request them to report on their discussions to a future meeting of the University Education Committee.

ITEM 11. ENTRY PATHWAYS TO UNDERGRADUATE PROGRAMS

PURPOSE

For the Committee to note current entry pathways to undergraduate programs at ANU.

BACKGROUND

Attachment:

- Entry Pathways into the ANU ([1011/2007](#))

The paper summarises the increasing range of pathways to tertiary studies at ANU that has emerged over a period of time and for a variety of reasons. The shift to increased access and equity and to compete for and attract top students is similar to the experience of many other universities in Australia and overseas and is important for the University to be able to plan strategically for the future.

SPONSOR: Deputy Vice-Chancellor

RECOMMENDATION

That the Committee note the background paper on undergraduate entry pathways to ANU.

***ITEM 12. ENABLING UNDERGRADUATE COURSES**

PURPOSE

For discussion of the proposals:

- (a) to extend the reach of career development learning into the curriculum; and
- (b) Extended University English

BACKGROUND

12.1 Career Development Elective ([1012/2007](#) attached)

The Chair invites discussion of the Career Development Elective proposal, which has three distinctive features:

- . Material is about students' life-course preparation, rather than specific disciplinary education;
- . Material would be available in an "elective" (6 units) that could in principle extend over three years; and
- . At present, the plan is that a significant proportion of the course would be taught by the Careers Centre.

Mrs Carole Brown, Careers Counsellor, ANU Careers Centre, will attend the meeting to speak to the item.

12.2 Extended University English ([1024/2007](#) attached)

The Principal of ANU College has provided the attached report on Extended University English (see also the previous UEC item). It requests that the ANU accredit the course, with a value 6 units.

This request provides an opportunity for the UEC to discuss and advise the Chair on the role that could be played in such an approval by the Board of Studies proposed elsewhere in the agenda.

SPONSOR: Deputy Vice-Chancellor

RECOMMENDATION

That the Committee:

- (i) note the paper, "Career Development Elective"; and
- (ii) request the Chair form a working party to explore the opportunity further;
- (iii) note the paper on Extended University English; and
- (iv) recommend that the Chair develops a process for accreditation of ANU campus-wide and ANU College courses entailing consideration by the Board of Studies of the UEC prior to approval by the Deputy Vice-Chancellor.

***ITEM 13. HIGHER DEGREE RESEARCH TRAINING REVIEW**

PURPOSE

To receive an update on the HDR Training Review.

BACKGROUND

Professor Thomas will speak to the item and the timeframe for the presentation of the Report and implementation of recommendations.

SPONSOR: Professor Thomas, Pro Vice-Chancellor

RECOMMENDATION

That the Committee note the report.

PART 3. PROGRAMS AND COURSEWORK
ITEM 14. UNDERGRADUATE AND PRE-TERTIARY PROGRAMS

PURPOSE

To consider proposals for changes to undergraduate programs and note approvals by the Deputy Vice-Chancellor since the September meeting of the Committee.

BACKGROUND

14.1 Undergraduate Programs

ANU College of Business and Economics

Minor course changes in the following programs:

- Bachelor of International Business ([965/2007](#) linked)
To add BUS12027 Development of Modern Business as an elective in the International Business major
- Bachelor of Economics ([964/2007](#) linked)
To add ECON2141/2142 Strategic Thinking(P) and (H) to the list of Schedule 2 courses
- Bachelor of Commerce ([963/2007](#) linked)
To add BUSI2027 Development of Modern Business as an elective in the International Business major

ANU College of Law ([1013/2007](#) and [memo](#) attached)

- Bachelor of Laws
 - . Compulsory course component to include the three courses required for admission to practice making a total of 15 courses (90 units): Corporations Law, Evidence, and Litigation and Dispute Management
 - . Students to be eligible to take out the LLB upon completion of the compulsory component and other specified units

14.2 Associate Degrees

- **Associate Degree (specialising in Social Studies) offered in conjunction with ANU College** ([memo](#) attached)
Approved by the Dean ANU CASS and the Deputy Vice-Chancellor.
- **Associate Degrees (specialising in Science, Engineering and Music) offered in cooperation with the Canberra Institute of Technology**
Revised and updated statements of program requirements are attached:
Associate Degree (specialising in Science) ([1004/2007](#))
Associate Degree (specialising in Music) ([1005/2007](#))
Associate Degree (specialising in Engineering) ([1003a/2007](#))

SPONSOR: Deputy Vice-Chancellor

RECOMMENDATION

That the Committee:

- (i) endorse changes to Bachelor degree programs detailed in 14.2 above;
- (ii) endorse the revised statements of program requirements for the Associate Degrees (specialising in Science, Music and Engineering) detailed in 14.3;
- (iii) note the remaining items.

***ITEM 15. GRADUATE PROGRAMS, GLOBAL SUMMER PROGRAMS AND CONCURRENT STUDIES**

PURPOSE

To consider proposals for new and changed graduate programs and note approvals by the Deputy Vice-Chancellor since the September meeting of the Committee.

BACKGROUND

***15.1 Concurrent Studies for the Bachelor of Philosophy and Doctor of Philosophy degrees**

Details of the proposed arrangement for concurrent studies leading to the PhB and PhD degrees are set out in the attached paper ([1000/2007](#)). This initiative has emerged from the HDR Training Review. Discussions about funding and scholarship arrangements and student eligibility for allowances are in progress with the relevant Government departments.

***15.2 Global Summer Programs**

“The GSP aims to be a flagship Program of the IARU with the distinctive focus on academic vigour and quality. The GSP will take advantage of the academic strengths of IARU institutions to offer students the opportunity to study together in specially designed courses. This will permit students to benefit from a powerful intercultural dynamic and to enhance their educational experience with courses drawing the strengths of IARU member institutions and the resources of their environments, that will also challenge them to learn with students from other societies within and beyond the classroom.

The GSP also provides an opportunity to develop innovative courses and pedagogies that may be difficult to accommodate within existing degree programs. The GSP can serve as a mechanism to create a rich array of collaboratively developed course work that can bring faculty as well as students together across the globe. Participating institutions will agree on courses to be offered based on the particular strengths of each institution, as well as other factors.”

The programs to be offered from June 2008 and the arrangements are attached:

- Global Summer Program (Undergraduate) non-award ([1007/2007](#))
 - CECS Energy Resources and Renewable Technologies
 - CECS Artificial Intelligence
 - COS Sustainability in the South
 - COS International Environment Policy
 - CAP Great Power Politics in Asia - Security etc
 - CAP Southeast Asian Frontiers
- Global Summer Program (Postgraduate) non-award ([1006/2007](#))
 - CECS Energy Resources and Renewable Technologies
 - CECS Artificial Intelligence
 - COS Sustainability in the South
 - COS International Environment Policy
 - CAP Great Power Politics in Asia - Security etc
 - CBE Project Management

Course information forms will be reported to the Committee in early 2008.

***15.3 Commercialisation Training Scheme (CTS)**

The Deputy Vice-Chancellor will report on the CTS and the proposed Master program to commence from Semester II, 2008

15.4 Graduate Programs approved from 2008

ANU College of Asia and the Pacific (memo attached)

The Deputy Vice-Chancellor has approved the following:

- Master of Asia-Pacific Studies ([954a/2007](#)): new Pacific Studies major
- Master of Arts (Asia-Pacific Studies) *MA(APS)* 96 units ([1014/2007](#) linked): new degree by coursework and research; graded; replaces the Master of Arts (Asian Studies) which will be discontinued from the date of nil current student enrolments.

ANU College of Law

- Juris Doctor ([292b/2007](#) linked)
The requirements have been revised and approved since the September meeting. Students enrolled in the JD will be able to undertake certain approved Law postgraduate courses, in addition to the undergraduate electives, and will be required to complete at least two postgraduate courses (12 units).

Graduate Studies Initiative Awards ([1023/2007](#) attached) See Item 8.

- Master of Studies *MGradStud* 48 Units
- Graduate Certificate of Studies *GradCertStud* 36 Units
- Graduate Diploma of Studies *GradDipStud* 24 Units

15.5 Graduate Studies Fields

The Deputy Vice-Chancellor has approved changes to the ANU College of Engineering and Computer Science fields of study which are inscribed on testamurs for PhD graduates to give a better description or what is in fact undertaken. The fields are:

ENGN_RP which is Engineering (previously Engineering and Info Science)
COMP-RP which is Computer Science (previously Computer Science and Technology)

SPONSOR: Deputy Vice-Chancellor

RECOMMENDATION

That the Committee:

- (i) endorse in principal the proposal for concurrent studies for the Bachelor of Philosophy and Doctor of Philosophy degrees;
- (ii) endorse the Undergraduate and Graduate Global Summer Programs to commence from June 2008;
- (iii) recommend the inclusion of the awards available in the Graduate Studies Initiative program in the Schedules to the *Graduate Coursework Rules*;
- (iv) note the remaining items.

ITEM 16. UNDERGRADUATE AND GRADUATE COURSEWORK

PURPOSE

To note new and changed undergraduate and graduate course approvals by ANU College Deans.

BACKGROUND

A summary of course changes notified to the course registry to 20 November 2007 is attached ([1015/2007](#)).

SPONSOR: Deputy Vice-Chancellor

RECOMMENDATION

That the Committee note the summary of undergraduate and graduate course changes (1015/2007).

PART 4. ITEMS OF OTHER BUSINESS

***ITEM 17. OTHER BUSINESS AND QUESTION TIME**

PURPOSE

For Committee members to ask questions and raise items of other business.

BACKGROUND

SPONSOR: Chair of the Committee

RECOMMENDATION

That the Committee note the matters raised and the responses.