

**AUSTRALIAN NATIONAL UNIVERSITY
UNIVERSITY EDUCATION COMMITTEE**

Meeting No. 5, 2007

Meeting No. 5, 2007 of the University Education Committee will be held on

Friday 14 September 2007

at 10.00 am in the

R C Mills Room of the Chancery

Apologies:
Ext.54080

J A Bruce
Secretary to the Committee

AGENDA SUMMARY

PART 1: PROCEDURAL ITEMS

- *1. Minutes
- *2. Matters Arising
- *3. Announcements and Apologies
- *4. Starred Items
- *5. Confidential Items
- 6. Matters Under Consideration

PART 2: REPORTS AND POLICY ITEMS

- *7. Report from the Deputy Vice-Chancellor
- *8. Review of Higher Degree Research Training
- 9. Report from the University Awards Committee

PART 3: PROGRAMS AND COURSEWORK

- *10. Associate Degrees
- 11. Undergraduate and Graduate Programs
- 12. Undergraduate and Graduate Coursework

PART 4: ITEMS OF OTHER BUSINESS

- *13. Other Business and Question Time

Procedural Matters for Members to note:**OPERATING PROCEDURES**

The operating procedures of the University Education Committee are detailed in paper 164a/2007 (at http://info.anu.edu.au/OVC/Committees/040PP_Education/index.asp).

CONFIDENTIAL ITEMS

Consistent with the policy and practice of Council, all matters in the agenda of the University Education Committee relating to individual persons, including appointments, enrolment, candidacy for degrees, personal details, performance and conduct are declared to be confidential. If any member wishes to raise a confidential matter in relation to any other item, he or she should do so under Item 5. After consideration of the confidential items, observers will be admitted to the meeting.

DISCLOSURE OF PECUNIARY OR MATERIAL PERSONAL INTEREST

Sections 27F to section 27H of the *Commonwealth Authorities and Companies Act 1997* <http://scaleplus.law.gov.au/html/pasteact/2/3067/top.htm> impose a duty to disclose any material personal interest in a matter which relates to the affairs of the University. This disclosure must give details of the nature and extent of the interest, the relation of the interest to the affairs of the University, and be given at a meeting as soon as practicable after the person becomes aware of the interest. The nature and extent of the interest must be recorded in the minutes of the meeting. Unless the meeting determines otherwise, a person who has a material personal interest in a matter must not be present while the matter is being considered at the meeting, and must not vote on the matter.

USE OF INSIDE INFORMATION OR POSITION

Under sections 24 and 25 of the *Commonwealth Authorities and Companies Act 1997*, a member of the University Education Committee must not make improper use of his or her position or of inside information to gain an advantage for himself or herself or to cause detriment to the University or to another person.

jab/5 September 2007

PART 1: PROCEDURAL ITEMS

ITEM 1. MINUTES

The unconfirmed minutes of Meeting No. 4, 2007 of the University Education Committee (841/2007 attached) held on 17 August 2007 have been circulated (published at http://info.anu.edu.au/OVC/Committees/040PP_Education/meetings.asp).

For confirmation

ITEM 2. MATTERS ARISING

ITEM 3. ANNOUNCEMENTS AND APOLOGIES

3.1 Apologies

To be received

3.2 Announcements

For noting

ITEM 4. STARRED ITEMS

The starred items are: 1, 2, 3, 4, 5, 7, 8, 10 and 13.

The Chair will ask whether any member wishes to star other items. The Chair will then ask for a motion that the unstarred items be approved without debate as set out in the agenda.

ITEM 5. CONFIDENTIAL ITEMS

Any confidential matters will be dealt with in this part of the agenda.

For consideration

ITEM 6. MATTERS UNDER CONSIDERATION

- Associate Degrees (See Item 10.)
- Examination Procedures (840a/2007)
- Supplementary Assessment
- Education Innovation at ANU – FAQ (825/20007)
- Review of Graduate Coursework Implementation
- Annual Timetable

For noting

PART 2: REPORTS AND POLICY MATTERS

***ITEM 7. REPORT FROM THE DEPUTY VICE-CHANCELLOR**

PURPOSE

For the Deputy Vice-Chancellor to report on matters of interest to the Committee.

BACKGROUND

A report will be made by the Deputy Vice-Chancellor on current issues:

- Enrolments for 2007: Acting Registrar to report
 - Commonwealth Scholarship Guidelines: update
 - Review of Division of Registrar and Student Services: update
 - Taping of Lectures
 - Academic honesty program: Presentation from the Pro Vice-Chancellor
 - Graduate Coursework and Flexible Learning: update
- Attachment: [Notes](#) of meeting of ANU College Deans and the Vice-Chancellor held on 20 August 2007
- Supplementary Assessment

SPONSOR: Deputy Vice-Chancellor

RECOMMENDATION

That the Committee note the report from the Deputy Vice-Chancellor.

***ITEM 8. REVIEW OF HIGHER DEGREE RESEARCH TRAINING**

PURPOSE

1. To receive a progress report on the Review of Higher Degree Research Training;
and
2. To consider current issues from the Review.

BACKGROUND

- Working Parties: update
- Bachelor of Philosophy/Doctor of Philosophy
- Oral Presentation on PhD Material Prior to Examination

Attachment:

Discussion Paper - Oral Presentation on PhD Material Prior to Examination ([844/2007](#))

SPONSOR: Professor Thomas, Pro Vice-Chancellor

RECOMMENDATION

That the Committee:

- (i) note the report from the Pro Vice-Chancellor, Professor Thomas;
- (ii) provide feedback on the proposal to introduce an oral presentation on PhD material prior to examination for newly enrolling students from 2008:
- (iii) note the remaining items.

ITEM 9. REPORT FROM THE UNIVERSITY AWARDS COMMITTEE

PURPOSE

To receive the annual reports from the University Awards Committee for 2006 and 2007.

BACKGROUND

Attachments:

- Report of the University Awards Committee for 2006 ([618/2007](#) attached)
 - . Attachment 1 Scholarships (hard copy only)
 - . Attachment 2 Medallists (hard copy only)
- Report of the University Awards Committee for 2007 ([619/2007](#) attached)
 - . Attachment 1 Scholarships (hard copy only)
 - . Attachment 2 Medallists (hard copy only)

The Reports from the University Awards Committee summarise the activities of the Chair and the Committee in relation to University awards and the outcome of the selection rounds for the following:

- . University Medals
- . The Tillyard Prize
- . ANU National Undergraduate Scholarships
- . ANU Region Scholarships
- . ANU National Achievement Scholarships
- . International Undergraduate Scholarships
- . Terrell International Undergraduate Scholarships
- . Bachelor of Philosophy Scholarships
- . ANU Honours Scholarships
- . Sir Geoffrey Yeend Honours Scholarships
- . Equity Scholarships

SPONSOR: Acting Dean of Students

RECOMMENDATION

That the Committee note the reports from the University Awards Committee.

PART 3. PROGRAMS AND COURSEWORK
***ITEM 10. ANU ASSOCIATE DEGREES**

PURPOSE

To consider the proposal for the ANU Associate Degree offered in cooperation with ANU College.

BACKGROUND

At its meeting on 1 June 2007, Council resolved that the proposal to offer a range of ANU Associate Degree programs through ANU College from 2008 be approved in principle (352/2007). (See Item 19. of the minutes at <http://www.anu.edu.au/cabs/council/minutes/2007/June07/nonconfidentialCouncilMinutes010607.pdf>)

The ANU Associate Degree proposal was also discussed by the University Education Committee at its June meeting and an update provided by the Deputy Vice-Chancellor at the August meeting. Further developments have taken place following consultation, including with Mr See, General Manager, ANU College, and representatives from University Colleges.

Attachments:

- The ANU Associate Degree ([846/2007](#))
- Associate Degree Program ([847/2007](#))
- Proposed Courses:
 - Algebra
 - 20th Century History
 - Clear Thinking and Reasoning
 - Communications
 - Introduction to Accounting
 - Introduction to Politics
 - Computing Fundamentals (to be finalised)

SPONSOR: Deputy Vice-Chancellor

RECOMMENDATION

That the Committee:

- (i) endorse the introduction of the ANU Associate Degree from First Semester 2008 in cooperation with ANU College as described in papers 846/2007 and 847/2007;
- (ii) note that Associate Degrees will be offered in the Science and Technology, and Business streams in the first instance and that the Social Studies stream is under discussion;
- (ii) refer to the Legal Drafter amendment of the *Associate Degree Rules* and the *Undergraduate Awards Rules* to accommodate the arrangements for the award and articulation from the Associate Degree to a Bachelor Degree as appropriate.

ITEM 11. UNDERGRADUATE AND GRADUATE PROGRAMS

PURPOSE

To consider proposals for new and changed undergraduate and graduate programs for 2008.

BACKGROUND

11.1 New Graduate Programs

ANU College of Arts and Social Sciences

Master of Culture, Health and Medicine ([716/2007](#) attached, web link only for courses) Master by coursework; graded

ANU CMHS has endorsed the proposal.

CHMD8001 Directed Readings in Culture, Health and Medicine ([717/2007](#))

CHMD8002 Field Project in Culture, Health and Medicine ([718/2007](#))

CHMD8003 Research Report in Culture, Health and Medicine ([719/2007](#))

CHMD8004 Qualitative Methodologies for Health Research ([720/2007](#))

CHMD8005 Representing Medicine: Performance, Drama and Identity ([721/2007](#))

GEND6501 Technoculture and the Body ([722/2007](#))

11.2 Changes to Graduate Programs

ANU College of Business and Economics

- Master of Finance ([742/2007](#) web link)

To improve the academic rigor of the Master of Finance program. The purpose is to increase the required units of the course Financial Statistics from 3 units to 6 units.

- Master of Financial Management ([743/2007](#) weblink)

To improve the academic rigor of the Master of Financial Management program. The purpose is to increase the required units of the course Financial Statistics from 3 units to 6 units.

11.3 Graduate Studies in Sustainable Heritage Development

Discontinuation of Awards from the date of nil current student enrolments

- . Master of Sustainable Heritage Development
- . Master of Sustainable Heritage Development Management
- . Graduate Diploma in Sustainable Heritage Development
- . Graduate Certificate in Sustainable Heritage Development

11.4 Extended University English

Proposal (848/2007) for a 6-unit elective course, which may count towards the requirements of a Bachelor degree.

SPONSOR: Deputy Vice-Chancellor

RECOMMENDATION

That the Committee:

- (i) endorse the proposals for new, changed or discontinued programs;
- (ii) recommend that the Schedules to the *Graduate Coursework Awards Rules* be amended to include the Master of Culture, Health and Medicine among the awards that the University may confer and to remove discontinued programs from the date of nil current student enrolments;
- (iii) advise in relation to any other items.

ITEM 12. UNDERGRADUATE AND GRADUATE COURSEWORK

PURPOSE

To note new or changed undergraduate and graduate courses approved by ANU College Deans.

BACKGROUND

A summary of course changes notified to the course registry to 6 September 2007 is attached ([845/2007](#); [SoM](#); [CECS](#); [CoS](#)).

SPONSOR: Deputy Vice-Chancellor

RECOMMENDATION

That the Committee note the summary of undergraduate and graduate course changes (845/2007).

PART 4. ITEMS OF OTHER BUSINESS

***ITEM 13. OTHER BUSINESS AND QUESTION TIME**

PURPOSE

For Committee members to ask questions and raise items of other business.

BACKGROUND

- **Date of Next Meeting of the University Education Committee**

Thursday, 29 November 2007 at 10.00 am in the Ross Hohnen Room of the Chancelry

SPONSOR: Deputy Vice-Chancellor

RECOMMENDATION

That the Committee note the matters raised and the responses.