

**AUSTRALIAN NATIONAL UNIVERSITY
UNIVERSITY EDUCATION COMMITTEE
POST MEETING SHEET**

At 5 June 2009 (including matters in progress from previous meetings)

Minute	Date Initiated	Issue	Responsible Officer or Area	Action	Status
2. (10.)	5 June (9 April)	Development of Graduate Coursework	PVC(E) ANU College Deans/CEdC Registrar	Implement recommendations of Report of the Masters Framework WP (1367b/2008): . VC approval to implement . R1. to R6. . R6.	Actioned Action requested
2. (11.)	5 June (9 April)	Digital Delivery of Lectures	PVC Stanton ANU College Deans	Develop University Framework Subject to any exemptions approved by the Dean, all lectures be digitally captured from SII	WParty in progress In progress
7.2 and 12.3	5 June	Quality of Education at ANU	PVC(E) Secretary, UEC	Implementation of actions approved by VC for Enabling, Evaluating and Validating the Quality of Education at ANU Education Quality Subcommittee (r6.) tor and membership	EQS meets 25/6 Report to Aug UEC
7.2 (7.) (10.1)	5 June (6 June 2008) (28 Nov 2008)	Survey and Student Feedback Working Party Report Improving ANU's performance in the CEQ Student Liaison Cttes	PVC(E); Head, CEDAM; Head, Statistical Services Secretariat	New Evaluation Model (replacing ANUSET); Introduction; Develop surveys; Tender for software system Guidelines for acting on CEQ Request Colleges to report practices to UEC (see r7. of ANUSA Review, UEC 9/4 response summary 505/2009)	In progress Actioned for 5/6 UEC. Some Colleges still to respond.
7.4	5 June	Advisory Committee to advise ANU College Deans on overseas qualifications for admission purposes.	Registrar	The structure and terms of reference to be circulated for comment.	In progress
7.4	5 June	Education policies and procedures presentation	Registrar	Web presentation to reflect student life cycle and student administration workflow	In progress
8.2	5 June	Reviewing HDR Training	PVC(R)	Focus groups including:	In progress

(7.)	(6 June 2008)	Improving ANU's performance in the (CEQ) PREQ		Quality of supervision working party Guidelines for acting on PREQ	
9.1 (9.2)	5 June (9 April)	Student Academic Integrity	Secretariat & DRSS	<i>Code of Practice for Student Academic Integrity</i> (521b/2009) policy and procedures VC approval for introduction from Semester II, 2009; publish	Actioned
9.2	5 June	Practices relating to Special Examinations	Registrar Secretariat	(i) ANU College Deans to provide information on the practices of the College relating to Special Examinations, including the timing of special examinations; (ii) ANU College Deans (with the exception of Law) to advise whether it would be possible to restrict the time between the end of the examination period and the period in which special examinations are normally conducted; (iii) Dean, Medicine and Health Sciences requested to review the form to be completed by a medical practitioner in conjunction with a student's application for a special examination; (iv) The President of the ANU Students' Association invited to submit comments on the granting of special examinations.	Requested for 14/8 UEC
10.1 (10.3)	5 June (28 Nov 2008)	Academic Terms	Registrar	To model both a 6-6 and a 6-7 structure for consideration.	Comments requested for 14/8 UEC
11.1	5 June	English language requirements – International Exchange Students, School of Art	Registrar Dean of CASS	Requests to waive requirements will be considered by DVC on a case by case basis. (Note: Exchange Agreement to be revised at time of renewal)	In progress
11.1 (11.)	5 June (9 April)	ANU College Education Committees Reports (UEC Response to ANUSA 2008 Review (1397/2008))	ANU College Deans/CEdC Secretariat	To take forward Issues of Assessment Policies and Practices and communication with Students (pages 3-4 of Summary 505/2009) Coordinate update on actions	Requested; Some College responses received for 5 June UEC

7.	9 April	Working Parties in progress	Secretariat	Compile and publish details of membership and purpose of current Working Parties and other meetings to do with education/teaching & learning	Actioned
7.2	9 April	ANU Experience Project (fr. April 08)	PVC(E)	Internships Student work and strategies to provide career opportunities For 2009, best practice for supporting students in first year and issues of International student engagement	Oral report to UEC 9/4; Working Party continuing
7.3	9 April	Error Checking of Student Numbers on Examination Script Books	Registrar	Reinforce instructions to students for correctly identifying student number	Actioned from SI examinations session
9.3	9 April	Asia-Pacific Forum on Educational Integrity	DVC Head, CEDAM	Advice to the VC about Membership; Management through CEDAM	Actioned
16.1	9 April	3000-Level Course <i>Unravelling Complexity</i>	ANU College Dean CPS/Dr Baker	Introduction of course Semester II	Actioned
8	28 Nov 2008	Course Outlines – guide for Students	PVC(E)	All Colleges have responded. Develop taking account of comments	Checklist/course outline under discussion
9	28 Nov 2008	English Language for Study at ANU . Review of English Language Admission Requirements . Studies of Intl Student Cohorts	Registrar/DVC	Consolidated report; Consider IELTS/other pathways once performance/admission data available Negotiations with ACT BSSS	Working Party in progress
10.2	28 Nov 2008	Enrolment Processing Arrangements (online)	Registrar	Proposed pilot SI, 2010 (not SII, 2009)	In progress
9.3	12 Sep 2008	10% Rule - Take-up elements of flexibility in the Review of duration & structure of ug combined degrees; No change to ug single and graduate awards	PVC(E)	External assessor for review	To be advised
9.4	12 Sep 2008	Publication of Course Information	Registrar	Study@ Working Party in progress - publication wef 2009 (or 2010) scheduling	In progress
8	6 Jun	ANU Education Innovation Program	PVC(E)	e.g.	Continuing

	2008			Foundations in Uni T&L program In College Workshops Festival of Teaching ANU Experience project	
10.4	6 Jun 2008	2008-2010 Equity Education/Staff Development Programs for ANU	PVC(E)/ Dr Smith	Guidelines for inclusive curriculum for teaching and learning e.g. language	Preliminary work commenced 2008