

**AUSTRALIAN NATIONAL UNIVERSITY  
UNIVERSITY EDUCATION COMMITTEE**

**Meeting No. 3, 2008**

Meeting No. 3, 2008 of the University Education Committee will be held on

**Friday 6 June 2008**

**at 10.00 am in the**

**Ross Hohnen Room of the Chancelry**

Apologies:  
Ext.54080

J A Bruce  
Secretary to the Committee

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**AGENDA SUMMARY**

**PART 1: PROCEDURAL ITEMS**

- \*1. Minutes
- \*2. Matters Arising
- \*3. Announcements and Apologies
- \*4. Starred Items
- \*5. Items of Other Business
- \*6. Confidential Items

**PART 2: REPORTS AND POLICY MATTERS**

- \*7. Report from the Chair
- \*8. Education Innovation Program
- \*9. Evaluating Outreach and Linkage Relationships
- \*10. Education Related Policies
- 11. Reports from Sub-committees
- \*12. Reports from ANU Colleges

**PART 3: PROGRAMS AND COURSEWORK**

- 13. Undergraduate Programs
- \*14. Graduate Programs
- 15. Undergraduate and Graduate Coursework

**PART 4: ITEMS OF OTHER BUSINESS**

- \*16. Other Business and Question Time

**Procedural Matters for Members to note:****OPERATING PROCEDURES**

The operating procedures of the University Education Committee are detailed in paper 45/2008 (at [http://info.anu.edu.au/OVC/Committees/040PP\\_Education/index.asp](http://info.anu.edu.au/OVC/Committees/040PP_Education/index.asp)).

**CONFIDENTIAL ITEMS**

Consistent with the policy and practice of Council, all matters in the agenda of the University Education Committee relating to individual persons, including appointments, enrolment, candidacy for degrees, personal details, performance and conduct are declared to be confidential. If any member wishes to raise a confidential matter in relation to any other item, he or she should do so under Item 5. After consideration of the confidential items, observers will be admitted to the meeting.

**DISCLOSURE OF PECUNIARY OR MATERIAL PERSONAL INTEREST**

Sections 27F to section 27H of the *Commonwealth Authorities and Companies Act 1997* <http://scaleplus.law.gov.au/html/pasteact/2/3067/top.htm> impose a duty to disclose any material personal interest in a matter which relates to the affairs of the University. This disclosure must give details of the nature and extent of the interest, the relation of the interest to the affairs of the University, and be given at a meeting as soon as practicable after the person becomes aware of the interest. The nature and extent of the interest must be recorded in the minutes of the meeting. Unless the meeting determines otherwise, a person who has a material personal interest in a matter must not be present while the matter is being considered at the meeting, and must not vote on the matter.

**USE OF INSIDE INFORMATION OR POSITION**

Under sections 24 and 25 of the *Commonwealth Authorities and Companies Act 1997*, a member of the University Education Committee must not make improper use of his or her position or of inside information to gain an advantage for himself or herself or to cause detriment to the University or to another person.

jab/27 May 2008

**PART 1: PROCEDURAL ITEMS****\*ITEM 1. MINUTES**

The unconfirmed minutes of Meeting No. 2, 2008 of the University Education Committee (362/2008 attached) held on 11 April 2008 have been circulated (published at [http://info.anu.edu.au/OVC/Committees/040PP\\_Education/meetings.asp](http://info.anu.edu.au/OVC/Committees/040PP_Education/meetings.asp))

**For confirmation****\*ITEM 2. MATTERS ARISING****Item 17. Guidelines for Assessment**

The Registrar has advised that the proposal to introduce student numbers only on all examination script books will be implemented from the end-of-year examination session. Modifying script books (about 20,000) or purchasing new supplies and disposing of existing supplies are not practical alternatives for mid-year.

**For noting****\*ITEM 3. ANNOUNCEMENTS AND APOLOGIES****3.1 Apologies****To be received****3.2 Announcements****For noting****\*ITEM 4. STARRED ITEMS**

The starred items are: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10.1, 10.2, 12, 14.4 and 16. The Chair will ask whether any member wishes to star other items. The Chair will then ask for a motion that the unstarred items be approved without debate as set out in the agenda.

**\*ITEM 5. ITEMS OF OTHER BUSINESS**

The Chair will ask members to advise of any matters they intend to raise under Item 16. Other Business and Question Time.

**\*ITEM 6. CONFIDENTIAL ITEMS**

Any confidential matters will be dealt with in this part of the agenda.

**For consideration**

## PART 2: REPORTS AND POLICY MATTERS

### \*ITEM 7. REPORT FROM CHAIR

#### PURPOSE

For the Committee to receive reports on items of interest.

#### BACKGROUND

Reports will be made on the following:

- Budget 2008
  - *Higher Education 2020* Newsletter at [http://www.dest.gov.au/sectors/higher\\_education/publications\\_resources/2020\\_newsletter/default.htm#Newsletter\\_Issue\\_02\\_\(May\\_2008\)](http://www.dest.gov.au/sectors/higher_education/publications_resources/2020_newsletter/default.htm#Newsletter_Issue_02_(May_2008))
  - Future Fellowships Consultation Paper: submissions by 27 June. See: <http://minister.industry.gov.au/SenatortheHonKimCarr/Pages/FUTUREFELLOWSHIPSCONSULTATIONPAPER.aspx>
- DVC/PVC Academic Meeting, 15-16 May 2008
  - 2008 International Student Survey, Higher Education Summary Report <http://aei.dest.gov.au/AEI/Shop/Products/Publications/Publication604>
  - Australasian Student Engagement Report, AUSSE: *Attracting, Engaging and Retaining: New Conversations About Learning* [http://www.acer.edu.au/documents/AUSSE\\_07AustralasianStudentEngagementReport.pdf](http://www.acer.edu.au/documents/AUSSE_07AustralasianStudentEngagementReport.pdf)
- Good teaching ratings
  - Supplement to 2007 PREQ and CEQ report prepared by Statistical Services, pp 60-88: <http://unistats.anu.edu.au/Pubs/Surveys/CEQ/2007/2007%20CEQ%20PREQ%20Report.pdf>
  - Undergraduate Results, Australian Graduate Survey 2007, Hobsons analysis ([attached](#))
  - 2007 CEQ Results – Undergraduate Coursework Studies, compiled by Hobsons ([attached](#))
- ANU Secondary College
 

Attachment: [Statistics](#) on destination
- Collaboration
  - IARU President's meeting
  - IARU Global Summer Program - Attachment: [2008 Enrolments](#)
  - Teaching Alliance Around Sustainability Issues with NUS  
References: [http://fennerschool-people.anu.edu.au/richard\\_baker/SRES1001/SRES1001/index.html](http://fennerschool-people.anu.edu.au/richard_baker/SRES1001/SRES1001/index.html)  
<http://fennerschool-lectures.anu.edu.au/lectures/SRES1001/>  
<http://uk.youtube.com/user/ANUSustainability>

- Registrar's report:
  - Course and Program approval on [Study@ANU](#)
  - Timetable for Semester II, 2008
- Learning Management System
- Funding
  - Fieldwork
  - Teaching Equipment
- Vice-Chancellor's Awards for Excellence, 2007
  - Teaching:  
Dr Patricia Backwell, School of Botany and Zoology, ANU CoS; Dr  
Janette Lindesay, Fenner School of Environment and Society, ANU CoS;  
Dr George Quinn, Faculty of Asian Studies, ANU CAP
  - Research supervision:  
Professor Kiaran Kirk, School of Biochemistry and Molecular Biology,  
ANU CoS
  - Citation award:  
Dr Megan Poore, Academic Skills and Learning Centre

**SPONSOR:** Chair of the Committee

## **RECOMMENDATION**

That the Committee note the reports and any matters arising in discussion.

**\*ITEM 8. EDUCATION INNOVATION PROGRAM**

**PURPOSE**

To receive a report and comment on ANU's Education Innovation Program.

**BACKGROUND**

Attachments:

- [ANU Education Innovation Program](#): Program and project structure (draft)
- Academic Staff Development – to be tabled

The working party convened by the Pro Vice-Chancellor (Education) has met on two occasions. Professor Deane will speak about the projects planned as part of the Program.

**SPONSOR:** Pro Vice-Chancellor (Education)

**RECOMMENDATION**

That the Committee note the report and any matters arising in discussion.

**\*ITEM 9. EVALUATING OUTREACH AND LINKAGE RELATIONSHIPS**

**PURPOSE**

For discussion of criteria for assessing linkages aimed at recruiting talented students.

**BACKGROUND**

Attachment:

- *ANU Relationships with Talented Students: Guidelines for evaluating outreach/linkage relationships* ([486/2008](#))

Professor Aidan Byrne will speak to the item.

This paper, originally drafted for the ANU College of Science by Stephen Watt Manager, Marketing & Outreach, and Professor Aidan Byrne, Dean, ANU College of Science, has been edited with their agreement by the Deputy Vice-Chancellor to be more generally applicable across Colleges.

The Deputy Vice-Chancellor has suggested that it would be useful for a list of activities like the ones identified for Science (e.g. Model United Nations Association sponsored by the OVC) to be collected from all ANU Colleges, the Office of the Vice-Chancellor and the Division of Marketing and Communications.

**SPONSOR:** Pro Vice-Chancellor (Education)

**RECOMMENDATION**

That the Committee:

- (i) note the paper *ANU Relationships with Talented Students: Guidelines for evaluating outreach/linkage relationships*;
- (ii) provide advice to members of the University Executive in relation to evaluating outreach and linkage relationships.

## ITEM 10. EDUCATION RELATED POLICIES

### PURPOSE

For consideration of current policy proposals and for noting submissions made to reviews.

### BACKGROUND

#### \*10.1 Award Exit Strategies

Attachment:

- Academic Exit Points – A discussion paper ([494/2008](#) attached)

#### \*10.2 Code of Practice for Teaching and Learning

Attachments:

- Appendix to the Code (draft) ([485/2008](#) attached)
- *Code of Practice for Teaching and Learning* (35b/2006 attached) at: [http://info.anu.edu.au/Policies/\\_DVC/Policies/Code\\_of\\_Practice\\_for\\_Teaching\\_and\\_Learning.asp](http://info.anu.edu.au/Policies/_DVC/Policies/Code_of_Practice_for_Teaching_and_Learning.asp)

#### 10.3 Submissions

- Expansion of the Commonwealth Scholarships program and the implementation of the *Scholarships for a Competitive Future* initiative.  
Attachment: [Submission](#) from ANU (linked)
- Innovation Review  
Reference: Submission from ANU  
[http://info.anu.edu.au/OVC/Committees/060PP\\_Research/\\_urcmtg2\\_2008/ANUNatInnovationRevSubmay08.pdf](http://info.anu.edu.au/OVC/Committees/060PP_Research/_urcmtg2_2008/ANUNatInnovationRevSubmay08.pdf)
- Research Training Review  
Attachment: [Submission](#) from ANU (attached)

#### 10.4 2008-2010 Equity Education/Staff Development Programs for ANU

A review of staff development/equity education programs offered at ANU in 2007, with specific reference to programs for equity groups or related to anti-discrimination laws, was conducted by a working party convened by the Senior Adviser, Equity. Reference was also made to the Go8 Universities equity education programs and a summary compiled of the University's statutory obligations and commitment.

One of the recommendations is:

“b) To develop guidelines for inclusive curriculum for teaching and learning.”

The University Community Equity Committee has proposed that this be taken forward under the direction of the PVC (Education) with appropriate consultation, and has noted a reference to the Monash University curriculum.

**SPONSOR:** Chair of the Committee

**RECOMMENDATION**

That the Committee:

- (i) refer the proposal about Academic Exit Points (494/2008) for further development and consultation;
- (ii) endorse the Appendix to the *Code of Practice for Teaching and Learning* (485/2008) subject to any revisions arising from discussion;
- (iii) note ANU's submissions to external reviews;
- (iv) refer the recommendation, "b) To develop guidelines for inclusive curriculum for teaching and learning", to the Pro Vice-Chancellor (Education) with the request that it be taken forward in consultation with the relevant academic areas, and note that the University Community Equity Committee has requested that a report on progress be provided to a future meeting.

## **ITEM 11. REPORTS FROM SUB-COMMITTEES**

### **PURPOSE**

To:

- (i) note a report from the Board of Studies;
- (ii) consider the framework for the Recognition of Prior Learning (RPL) and Credit (status) in the Graduate Studies Program for endorsement.

### **BACKGROUND**

Attachment:

- Report from the meeting of the Board of Studies held on 19 May 2008 ([492/2008](#))
- Graduate Studies Program: Recognition of Prior Learning (RPL) and Credit (status) ([381a/2008](#))  
Note: Section 3. Credit (status) by RPL is incomplete and remains under discussion by the Board of Studies

**SPONSOR:** Pro Vice-Chancellor (Education)

### **RECOMMENDATION**

That the Committee:

- (i) note the report from the meeting of the Board of Studies (492/2008);
- (ii) endorse the framework for Recognition of Prior Learning (RPL) and Credit (Status) (paper 381a/2008), noting that development of credit (status) by RPL in the Graduate Studies Program is in progress.

**\*ITEM 12. REPORTS FROM ANU COLLEGES**

**PURPOSE**

For the Committee to receive reports from ANU College education committees.

**BACKGROUND**

The Chair has proposed that reports from ANU College education committees, or their chairs, be introduced as a standing item on the agenda for University Education Committee meetings. In addition to providing an opportunity for the exchange of information about current issues, the initiative also relates to the observation of the AUQA audit report that “University committees’ interaction with the relevant College committees could be more consistent across the University”.

Reports have been received from:

- ANU College of Business and Economics ([536/2008](#) attached)
- ANU College of Engineering and Computer Science ([490/2008](#) attached)
- ANU College of Science ([493/2008](#))
- ANU College of Arts and Social Sciences ([Meeting 1](#) and [Meeting 2](#) 2008 attached)

Reports from other ANU Colleges may be tabled or made orally at the meeting.

**SPONSOR:** Pro Vice-Chancellor (Education)

**RECOMMENDATION**

That the Committee note the reports.

**PART 3. PROGRAMS AND COURSEWORK**  
**ITEM 13. UNDERGRADUATE PROGRAMS**

**PURPOSE**

For consideration of new and changed undergraduate programs.

**BACKGROUND**

**13.1 ANU College of Science**

- Bachelor of Medical Science ([482/2008](#) attached)
  - To introduce a performance standard of an average mark of 65% in the required courses for students to remain in the program, which would align with other College of Science elite programs; and
  - To introduce this same performance standard of an average mark of 65% in relevant courses for students to transfer into the program either from other programs within ANU or from other universities.
- Introduction of a Physics double major and amendment of the physics major ([483/2008](#) linked)
- Bachelor of Science (Psychology); Bachelor of Science (Resource and Environmental Management)/Bachelor of Laws  
Changes to single and combined degree requirements ([484/2008](#) attached)

**13.2 ANU College of Business and Economics**

- New Honours programs in:
  - Bachelor of International Business ([336/2008](#) linked)
  - Bachelor of Business Administration ([335/2008](#) linked)
  - The honours year consists of one course, MMIB4004 Honours in Business
- Management Major: change in composition of requirements for the major in the Bachelor of Commerce and in other bachelor degrees in which the major may be undertaken ([534/2008](#) linked)

**13.3 Essential University English ([491/2008](#) attached)**

ANU College Deans have supported the proposal for the introduction of the course “Essential University English” (renamed) from Semester II, 2008 as a 6-unit course available to international students with English language needs for which credit may be granted in undergraduate award programs. The Deputy Vice-Chancellor has approved the course.

**SPONSOR:** Chair of the Committee

**RECOMMENDATION**

That the Committee:

- (i) endorse proposed program changes;
- (ii) note the remaining items.

## **ITEM 14. GRADUATE PROGRAMS**

### **PURPOSE**

For consideration of new and changed graduate programs.

### **BACKGROUND**

#### **14.1 ANU College of Arts and Social Sciences**

- Master of Culture, Health and Medicine  
Revised description ([438/2008](#) linked)

#### **14.2 ANU College of Business and Economics**

- Master of Business ([529/2008](#) linked); Master of Commerce ([531/2008](#) linked)  
De-listed from the list of introductory courses:  
MGMT6034 Human Resource Management; MGMT6065 International Perspectives on Human Resource Management; MGMT6022 Strategic Management  
Add to electives: MGMT6065 International Perspectives on Human Resource Management; MGMT6022 Strategic Management; MGMT7171 Strategic Human Resource Management  
Teaching MGMT6065 International Perspectives on Human Resource Management and MGMT6022 Strategic Management separately from their undergraduate equivalents will generate a more advanced learning experience for students.
- Master of Business Administration ([533/2008](#) linked)  
Master of Management ([530/2008](#))  
Graduate Certificate in Management ([532/2008](#))  
New elective course offered by School of Psychology, PSYC8003:  
Assessment and Employee Selection in Human Resource Management

#### **14.3 Graduate Certificate in Commercialisation, Semester 2**

MGMT7814 - Integrated Business project (A): Entrepreneurship & New Venture Planning  
MGMT7003 Organisational Behaviour (Winter Session - Term 3)  
BUSN8181 Financial Reporting & Analysis  
LAWSXXXX Commercialisation Law (new course) (Winter Session - Term 4)  
Substitutions for MGMT7003 and BUSN8181 will be considered provided the substitute courses are consistent with CTS guidelines.

#### **\*14.4 Graduate Studies Fields**

- Graduate Studies Field 'Interdisciplinary Cross-Cultural Studies' has been renamed 'Interdisciplinary and Cross-Cultural Studies'.
- Proposal for a Graduate Studies Field of 'Education' ([489/2008](#) attached)

**SPONSOR:** Pro Vice-Chancellor (Education)

### **RECOMMENDATION**

That the Committee:

- (i) endorse proposed program changes;
- (ii) provide advice in relation to the introduction of a GSF of 'Education';
- (iii) note the remaining items.

**ITEM 15. UNDERGRADUATE AND GRADUATE COURSEWORK**

**PURPOSE**

To note new and changed undergraduate and graduate course approvals by ANU College Deans.

**BACKGROUND**

A summary of course changes notified to the course registry to 27 May 2008 is attached ([487/2008](#)).

**SPONSOR:** ANU College Deans

**RECOMMENDATION**

That the Committee note the summary of course changes (487/2008).

**PART 4. ITEMS OF OTHER BUSINESS**  
**\*ITEM 16. OTHER BUSINESS AND QUESTION TIME**

**PURPOSE**

For Committee members to ask questions and raise items of other business.

**BACKGROUND**

**SPONSOR:** Chair of the Committee

**RECOMMENDATION**

That the Committee note the matters raised and the responses.