

**AUSTRALIAN NATIONAL UNIVERSITY  
UNIVERSITY EDUCATION COMMITTEE**

**Meeting No. 2, 2009**

Meeting No. 2, 2009 of the University Education Committee will be held on

**Thursday 9 April 2009**

**at 9.30 am in the**

**Ross Hohnen Room of the Chancelry**

Apologies:  
Ext.54080

J A Bruce  
Secretary to the Committee

---

**AGENDA SUMMARY**

**PART 1: PROCEDURAL ITEMS**

- \*1. Minutes
- \*2. Matters Arising
- \*3. Announcements and Apologies
- \*4. Starred Items
- \*5. Items of Other Business
- \*6. Confidential Items

**PART 2: REPORTS AND POLICY MATTERS**

- \*7. Report from the Chair
- \*8. New Institute of Advanced Studies
- \*9. Education Related Issues
- \*10. Development of Graduate Coursework
- \*11. Review Response
- 12. Reports from ANU Colleges

**PART 3: PROGRAMS AND COURSEWORK**

- 13. Undergraduate Programs
- \*14. Graduate Programs
- 15. Undergraduate and Graduate Coursework

**PART 4: ITEMS OF OTHER BUSINESS**

- \*16. Other Business and Question Time

**Procedural Matters for Members to note:****OPERATING PROCEDURES**

The operating procedures of the University Education Committee are detailed in paper 132/2009 (at [http://info.anu.edu.au/OVC/Committees/040PP\\_Education/index.asp](http://info.anu.edu.au/OVC/Committees/040PP_Education/index.asp)).

**CONFIDENTIAL ITEMS**

Consistent with the policy and practice of Council, all matters in the agenda of the University Education Committee relating to individual persons, including appointments, enrolment, candidacy for degrees, personal details, performance and conduct are declared to be confidential. If any member wishes to raise a confidential matter in relation to any other item, he or she should do so under Item 6. After consideration of the confidential items, observers will be admitted to the meeting.

**DISCLOSURE OF PECUNIARY OR MATERIAL PERSONAL INTEREST**

Sections 27F to section 27H of the *Commonwealth Authorities and Companies Act 1997* <http://scaleplus.law.gov.au/html/pasteact/2/3067/top.htm> impose a duty to disclose any material personal interest in a matter which relates to the affairs of the University. This disclosure must give details of the nature and extent of the interest, the relation of the interest to the affairs of the University, and be given at a meeting as soon as practicable after the person becomes aware of the interest. The nature and extent of the interest must be recorded in the minutes of the meeting. Unless the meeting determines otherwise, a person who has a material personal interest in a matter must not be present while the matter is being considered at the meeting, and must not vote on the matter.

**USE OF INSIDE INFORMATION OR POSITION**

Under sections 24 and 25 of the *Commonwealth Authorities and Companies Act 1997*, a member of the University Education Committee must not make improper use of his or her position or of inside information to gain an advantage for himself or herself or to cause detriment to the University or to another person.

jab/31 March 2009

**PART 1: PROCEDURAL ITEMS****\*ITEM 1. MINUTES**

The unconfirmed minutes of Meeting No. 1, 2009 of the University Education Committee (159/2008 attached) held on 27 February 2009 have been circulated (published at [http://info.anu.edu.au/OVC/Committees/040PP\\_Education/meetings.asp](http://info.anu.edu.au/OVC/Committees/040PP_Education/meetings.asp))

**For confirmation****\*ITEM 2. MATTERS ARISING**

- **Item 8. ANU Reconciliation Action Plan**

Council on 27 March approved the final version of the *ANU Reconciliation Action Plan* noting its aspirational nature and recognising that implementation will reflect the University's reasonable and best endeavours. The *Plan* may be viewed in the Council agenda at [http://www.anu.edu.au/cabs/council/meeting\\_dates.html](http://www.anu.edu.au/cabs/council/meeting_dates.html).

- **Item 13. Reviews of Academic Award Programs**

The policy, procedures and guidelines (135a/2009) have been approved for implementation following revision as proposed at the February meeting of the Committee ([http://policies.anu.edu.au/procedures/review\\_of\\_academic\\_award\\_programs/procedure](http://policies.anu.edu.au/procedures/review_of_academic_award_programs/procedure)).

**\*ITEM 3. ANNOUNCEMENTS AND APOLOGIES****3.1 Apologies****To be received****3.2 Announcements****For noting****\*ITEM 4. STARRED ITEMS**

The starred items are: 1, 2, 3, 4, 5, 6, 7.2-7.3, 8, 9, 10, 11, 14.2 and 16. The Chair will ask whether any member wishes to star other items. The Chair will then ask for a motion that the unstarred items be approved without debate as set out in the agenda.

**\*ITEM 5. ITEMS OF OTHER BUSINESS**

The Chair will ask members to advise of any matters they intend to raise under Item 16. Other Business and Question Time.

**\*ITEM 6. CONFIDENTIAL ITEMS**

Any confidential matters will be dealt with in this part of the agenda.

**For consideration**

**PART 2: REPORTS AND POLICY MATTERS**  
**ITEM 7. REPORT FROM THE CHAIR**

**PURPOSE**

For the Committee to receive reports on matters of interest.

**BACKGROUND**

**7.1 Pro Vice-Chancellor (Education) Notebook ([506/2009](#))**

**\*7.2 Report from the Pro Vice-Chancellor (Education)**

- Working Party on Quality and Standards
- ANU Experience Project
- ANU/UC Alliance: Update

**\*7.3 Registrar**

- English Language Levels Working Party
- Enrolments, Semester I, 2009

**7.4 Report from Pro Vice-Chancellor (Research)**

- **Unallocated Scholarships**  
Ten centrally funded PhD scholarships remain unallocated as of 3 April 2009. It has been decided that Colleges could forward recommended candidates to the PVC® at any time. In addition, there will be a small mid-year round, with an application closing date of 31 May 2009.
- **Reviewing HDR Training**  
Following a recommendation of the 2007 Review of HDR, Colleges have been provided with a template for profiling the quality of their research training in 2008. A full report of the outcomes will be tabled at the HDR Sub-Committee meeting on 4 May.

**SPONSOR:** Chair of the Committee

**RECOMMENDATION**

That the Committee note the reports.

**\*ITEM 8. NEW INSTITUTE OF ADVANCED STUDIES**

**PURPOSE**

For the Committee to provide input to the development of a framework for the IAS.

**BACKGROUND**

Attachment and Reference:

- *The Institute of Advanced Studies – and The Australian National University’s compact with the nation - Statement of Principles*  
[http://info.anu.edu.au/ovc/assets/Executive/Files/anu\\_only/The-New-IAS-Statement-of-Principles.pdf](http://info.anu.edu.au/ovc/assets/Executive/Files/anu_only/The-New-IAS-Statement-of-Principles.pdf)
- New Institute of Advanced Studies (IAS) webpage  
[http://info.anu.edu.au/ovc/Executive/020PP\\_Strategies\\_Initiatives\\_and\\_Alliances/New\\_IAS](http://info.anu.edu.au/ovc/Executive/020PP_Strategies_Initiatives_and_Alliances/New_IAS)

The Working Party’s ‘Statement of Principles’ document has been circulated for consultation with the University community. Comments are invited by Friday 24 April 2009. The paper has been provided to enable members to discuss if they wish.

The document focuses on the overarching guidelines for the IAS. It will be revised in light of responses and used to formulate a detailed implementation plan. A similar consultation process will be adopted for discussion of the draft plan.

**SPONSOR:** Chair of the Committee

**RECOMMENDATION**

That the Committee refer any response to the ‘Statement of Principles’ to the Pro Vice-Chancellor (Research).

## \*ITEM 9. EDUCATION RELATED ISSUES

### PURPOSE:

- (i) To brief members of the Education Committee on work to develop a draft *Intellectual Property Statute* and to invite stakeholder input;
- (ii) For discussion of a proposed revisions to the *Code of Practice for Student Academic Honesty*;
- (iii) To consider an invitation for ANU to become a foundation institutional member of the Asia-Pacific Forum on Educational Integrity (APFEI).

### BACKGROUND:

#### 9.1 *Intellectual Property Statute*

Attachments:

- Background Information ([515/2009](#))
- [Background to IP Statute](#) (linked)
- Draft [Intellectual Property Statute](#) (linked) (Members may wish to copy the draft and bring it to the meeting)

For details of an open meeting to be held on Wednesday 8 April 12.30-1.30pm in the Innovations Theatre on the *Statute* see Billboard Notices at [http://billboard.anu.edu.au/news\\_view.asp?id=42147](http://billboard.anu.edu.au/news_view.asp?id=42147)

Mr Curtotti from the ANU Legal Office has been invited to attend for this item.

**SPONSOR:** Deputy Vice-Chancellor

#### 9.2 *Code of Practice for Student Academic Honesty*

Attachment and Reference:

- *Proposal to Revise the Code of Practice for Student Academic Honesty* ([517/2009](#)) prepared by Professor Stephen Bottomley, Associate Dean and head of School ANU College of Law
- *Code of Practice for Student Academic Honesty* (34a/2006) at [http://policies.anu.edu.au/policies/code\\_of\\_practice\\_for\\_student\\_academic\\_honesty/policy](http://policies.anu.edu.au/policies/code_of_practice_for_student_academic_honesty/policy)

This issue was raised at the meeting of the Committee held on 28 November 2008 in the consideration of the ANUSA Review of Undergraduate Teaching and Learning. Professor Bottomley will attend the meeting for the item.

**SPONSOR:** Pro Vice-Chancellor (Education)

#### 9.3 *Asia-Pacific Forum on Educational Integrity*

Attachment:

- Asia-Pacific Forum on Educational Integrity letter to the Vice-Chancellor from the Chair, APFEI, dated 30 March 2009 (not linked)

The primary goal of APFEI is to provide a relevant centre for educational integrity issues in the Asia-Pacific region. Background to the formation of

APFEI, the current membership and the objectives of the Forum are detailed in the attachment. The proposal regarding ANU membership of APFEI has been referred to the Committee by the Vice-Chancellor.

**SPONSOR:** Deputy Vice-Chancellor

**RECOMMENDATION:**

That the Committee:

- (i) Note the discussion of the draft *Statute* and that further feedback may be sent to the Deputy Vice-Chancellor or the Legal Office;
- (ii) Note the *Proposal to Revise the Code of Practice for Student Academic Honesty (517/2009)* and refer the issue for further consultation and development by a working group to be established by the Pro Vice-Chancellor (Education);
- (iii) Provide advice to the Vice-Chancellor on an appropriate response to the proposal from APFEI.

**\*ITEM 10. DEVELOPMENT OF GRADUATE COURSEWORK****PURPOSE**

To consider the revised framework for Master degree programs at ANU for endorsement.

**BACKGROUND**

Attachment:

- *Report from the Master Framework Working Party* ([1367a/2008](#))

“The University Education Committee, at its meeting of 28 November 2008:

- (i) Noted the *Report from the Masters Framework Working Party* (1367/2008);
- (ii) Endorsed in principle that the unit value of an ANU Master degree by coursework be set at a minimum of 48 units and Master degrees by coursework and research at between 72 units and 96 units;
- (iii) Noted that admission and selection criteria for entry were a separate issue and program specific. Some programs require an honours degree, or Graduate Certificate or Diploma while a pass degree was the minimum entry level for a number of programs currently on offer;
- (iv) Noted that all existing Master degree programs either comply with the framework in (ii) above, or are exceptions under r.4. of the Report;
- (v) Noted that the Pro Vice-Chancellor (Education) would reconvene the Working Party for further consideration of the Master framework.”

The framework for Master degrees at ANU has been reworked taking account of discussions at the University Education Committee meeting and consultation with representatives from graduate coursework areas in ANU Colleges. The ANU College of Law is broadly supportive of the framework subject to clarification that 6.1.(d)(ii) would enable them to continue with their existing pattern of 3 + 1 without requiring workplace or similar experience, so as to remain competitive with Master degree programs offered by other Law Schools in Australia.

**SPONSOR:** Pro Vice-Chancellor (Education)

**RECOMMENDATION**

That the Committee:

- (i) note the further *Report from the Master Framework Working Party* (1367a/2009);
- (ii) note the context for graduate coursework education at ANU described at Appendix B Defining Graduate Coursework at ANU of the document;
- (iii) recommend to the Vice-Chancellor the adoption of a common framework for graduate coursework at ANU in the terms of the recommendations of the Report.

**\*ITEM 11. REVIEW RESPONSE**

**PURPOSE**

To receive an update on actions arising from the Committee's response to the 2008 ANUSA Review of Teaching and Learning.

**BACKGROUND**

Attachment and References:

- *Summary of Actions from the UEC Response to the ANUSA Review* ([505/2009](#))
- *Response from the University Education Committee to the ANUSA Undergraduate Review of Teaching and Learning* ([1397/2008](#) linked)

**SPONSOR:** Pro Vice-Chancellor (Education)

**RECOMMENDATION**

That the Committee:

- (i) Note progress with actions arising from the Response to the Review summarised in paper 505/2009;
- (ii) Request that ANU College Deans take forward the Issues of Assessment Policies and Practices and Communication with Students (pages 3-4) in the Summary;
- (iii) Request that an update on actions from the Review Response and reports from ANU College Deans on the items referred to in (ii) above be made to the Committee at its meeting of 5 June 2009.

## **ITEM 12. REPORTS FROM ANU COLLEGES**

### **PURPOSE**

To receive reports from ANU College Education Committees.

### **BACKGROUND**

Reports have been received as follows:

- ANU College of Engineering and Computer Science ([149/2009](#)) received 20 February 2009
- ANU College of Asia and the Pacific ([422/2009](#))
- ANU College of Arts and Social Sciences ([219/2009](#))
- ANU Colleges of Physical Sciences and Medicine, Biology and Environment ([401/2009](#))

**SPONSOR:** ANU College Deans

### **RECOMMENDATION**

That the Committee note the reports.

**PART 3. PROGRAMS AND COURSEWORK**  
**ITEM 13. UNDERGRADUATE PROGRAMS**

**PURPOSE**

For consideration of new and changed undergraduate award programs for introduction from Semester I, 2010.

**BACKGROUND**

**13.1 New Undergraduate Award Programs**  
**ANU College of Arts and Social Sciences**

- **Bachelor of Development Studies** ([172/2009](#)) *BDevS 144 units*  
 This is primarily a change of title. With the noted variations the program replicates the BA (Development Studies). The aim is to promote the degree as a specialist degree, to have the program independently listed in the UAC guide and to assign a higher entry point to the degree.
- **Bachelor of Professional Music Practice** ([563/2009](#) attached) *BProMusP 144 units*  
 The School of Music currently delivers a Bachelor of Music with majors in Performance, Performance (Jazz), Composition and Musicology with the primary focus being to produce graduates who will have careers as the leading performers, composers and musicologists of their generation. The new Bachelor of Professional Music Practice will cater to those students who wish to study music with a view to entering a music-related career but who do not aspire to becoming elite performers. The degree's point of difference will be a suite of professional practice units which will result in graduates who are broadly trained music professionals. There are currently no programs in Australia that have this as their primary goal.
- **Bachelor of Classical Studies** ([562/2009](#) attached) *BClassS 144 units*
  - (a) To provide a distinctive award for high quality students from across Australia wishing to study Classics and Ancient History at the ANU
  - (b) To offer students a degree program that, while concentrating on the ancient Greco-Roman world, also offers educational breadth through a multi-disciplinary approach that incorporates history, language, literature, archaeology, art history, or other disciplines
  - (c) To provide students with the knowledge and skills to progress to postgraduate research and professional careers in classical studies and cognate areas.

Note: Following experience of the single degree program, consideration may be given to combined programs at a future time.

**13.2 Changes to Undergraduate Programs**

**Cross-Institutional University of Canberra Music** (756/2009 not attached)  
 The name of the non-award program has been changed to better reflect the purpose and to assist the identification of cross-institutional students enrolled in the Bachelor of Secondary Education (Music) program at UC and who are undertaking their music courses at ANU.

### **13.4 Discontinuation of Award Programs**

- **Bachelor of Arts/Bachelor of Social Work** (570/2009 not attached)  
ACU will commence the Master of Social Work (MSW) from 2010 and will be phasing out undergraduate Social Work teaching and the Bachelor of Social Work. The possibility of pathways into the new MSW degree at ACU from a BA at ANU (i.e. 3 + 2 model) will be explored.
- **Bachelor of Arts (Development Studies)** (see 172/2009)  
The degree will cease to be offered to new students as of 2010 with the introduction of the Bachelor of Development Studies.

**SPONSOR:** Chair of the Committee

### **RECOMMENDATION**

That the Committee:

- (i) Endorse the introduction of new degree programs and their inclusion in the *Schedule to the Undergraduate Awards Rules* as degrees that the University may confer;
- (ii) Note changes to programs and the discontinuation of award programs as listed in 13.2 and 13.3 above.

## ITEM 14. GRADUATE PROGRAMS

### PURPOSE

For consideration of new and changed graduate award programs.

### BACKGROUND

#### 14.1 Changes to Award Program Requirements

##### ANU College of Asia and the Pacific

- **Doctor of Diplomacy** ([511/2009](#) linked)

To allow students to carry a full-time study load during an academic year.

This option is currently not necessarily available to students in the second half.

The proposed change involves adding an additional elective course, DIPL8006 Diplomacy, Politics and the UN, that was available only to MDS students.

- **Graduate Certificate in Public Administration** ([422/2009](#) linked)

The proposed change is from a program *always* comprising eight fixed courses to a program *normally* comprising those eight courses. This allows some flexibility to substitute another course for one of the compulsory courses if resource constraints mean that the course can't be offered that year.

- **Master of Environmental and Resource Economics** ([513/2009](#) linked)

To provide added breadth and a course with a strong policy component, students will now be required to take *CRWF8000 Government, Markets and Global Change*. To maintain the same flexibility for students to also take a raft of new environmental courses that were previously not available when this degree began (such as Climate Change Policy, International Water Politics, etc.), *EMET8001 Applied Micro-econometrics* will be removed from the list of compulsory courses.

- **Master of Asia-Pacific Studies** ([514/2009](#) linked)

To allow students greater flexibility and to better meet the needs of a diverse student body. By making language learning optional, MAPS will better satisfy the requirements of those students who already have Asian language ability or who do not require language skills in their chosen profession. The stream electives will offer greater exposure to teaching and research talents from across the College. The change also provides adequate flexibility for students to choose to fill their 6 electives with language courses.

#### \*14.2 Extension of the Graduate Studies Program

- **Master of Studies with Research** (507b/2009 to be circulated separately)

The extension of the Graduate Studies Program to include a research component has been discussed previously by the Committee and the Board of Studies in late 2008. A revised paper from the Deputy Vice-Chancellor was subsequently circulated to Board members for comment. The Academic Adviser – Graduate Studies has consulted with the Pro Vice-Chancellor (Education), Pro Vice-Chancellor and Deputy Vice-Chancellor in finalising the proposal for introduction from Semester II, 2009.

The extension of the Graduate Studies Program would enable a student to qualify for the award of a Master of Studies with Research (ungraded) on completion of 96 units of credit (at least 48 *Advanced/Specialist* and at least 24 *Research*).

**SPONSOR:** Pro Vice-Chancellor (Education)

**RECOMMENDATION**

That the Committee:

- (i) Recommend that the program changes be approved;
- (ii) Recommend that the Graduate Studies Program be expanded and that students who complete 96 units with at least 48 at advanced or specialist level and at least 24 at research level would qualify for the award of the Master of Studies with Research (ungraded);
- (iii) That the Master of Studies with Research *MStResearch 96 units* be included in the *Schedule* to the *Graduate Coursework Awards Rules* of degrees that the University may confer.

## **ITEM 15. GRADUATE AND UNDERGRADUATE COURSEWORK**

### **PURPOSE**

For the Committee to note new and changed undergraduate and graduate course approvals.

### **BACKGROUND**

#### **15.1 Graduate Continuing Education**

Revised courses have been approved following consultation about the load for the 3-unit courses:

- Introduction to Writing for Government ([1254a/2008](#) linked)
- Intermediate Writing for Government ([1255a/2008](#) linked)

#### **15.2 Extended University English ([508/2009](#) linked)**

The course for graduate students was approved for introduction from Semester I, 2009 and is co-taught with the Essential University English course designed for undergraduates through ANU College.

#### **15.3 United Nations Development Program Internships**

ANU has entered into an agreement to enhance access of ANU students to UNDP internships. The Internships (for credit) are currently under advertisement with a closing date of 17 April 2009.

A “shell” course has been created for students undertaking the Internship ([510/2009](#) attached).

#### **15.4 Course Approvals by ANU College Deans**

See reports at Item 12. above.

**SPONSOR:** Pro Vice-Chancellor (Education)

### **RECOMMENDATION**

That the Committee note the approval of new and revised courses.

**PART 4. ITEMS OF OTHER BUSINESS**

**\*ITEM 16. OTHER BUSINESS AND QUESTION TIME**

**PURPOSE**

For Committee members to ask questions and raise items of other business.

**BACKGROUND**

**SPONSOR:** Chair of the Committee

**RECOMMENDATION**

That the Committee note the matters raised and the responses.