

**AUSTRALIAN NATIONAL UNIVERSITY
UNIVERSITY EDUCATION COMMITTEE
POST MEETING SHEET**

At 9 April 2009 (including matters in progress from previous meetings)

Minute	Date Initiated	Issue	Responsible Officer or Area	Action	Status
7.	9 April	Working Parties in progress	Secretariat	Compile and circulate details of membership and purpose of current Working Parties and other meetings to do with education/teaching & learning	Actioned
13.	27 Feb	Reviews of Academic Award Programs	Secretariat/Dr Smith	Amend policy for VC approval and publish Prepare schedules of review following request	Actioned. ANU Colleges advised 22/4 implementation on hold pending development of a framework for all reviews
2.	9 April	Matters Arising	ANU College Deans		
7.2	9 April	ANU Experience Project (fr. 4/08)	PVC(E)	Internships Student work and strategies to provide career opportunities For 2009, best practice for supporting students in first year and issues of International student engagement	Oral report to UEC Working Party in progress
7.3	9 April	Error Checking of Student Numbers on Examination Script Books	Registrar	Reinforce instructions to students for correctly identifying student number	In progress from Semester I examinations session
9.2	9 April	Code of Practice for Student Academic Honesty	Secretariat/Head, OP&R ANU College Deans/CEdC	Revise policy to CoP for Student Academic Standards based on paper 517/2009. Comments on draft for UEC	Drafted for consultation
9.3	9 April	Asia-Pacific Forum on Educational Integrity	DVC Head, CEDAM	Advice to the VC about Membership Management through CEDAM	Actioned To be undertaken

10.	9 April	Development of Graduate Coursework	PVC(E)/Dr Smith Secretary	Finalise Master Framework document VC approval	In progress
11.	9 April	UEC Response to ANUSA 2008 Review (1397/2008)	ANU College Deans/CEdC Secretariat	To take forward Issues of Assessment Policies and Practices and communication with Students (pages 3-4 of Summary 505/2009) Coordinate update on actions	Requested To be provided for 5 June UEC
11.	9 April	Digital Delivery of Lectures	PVC Stanton Secretary	Policy Notify ANU College Deans of UEC recommended process	Working Party in progress Actioned
13.	9 April	Undergraduate Programs	PVC(E) Secretary/DRSS	Approve new/changed programs Processing	Actioned
14.	9 April	Graduate Programs	PVC(E) Secretary/DRSS	Approve new/changed programs Processing	Actioned
16.2	9 April	Education Criteria for Promotion	DVC/HR	Framework to be developed	Noted in progress for 2010
16.1	9 April	3000-Level Course <i>Unravelling Complexity</i>	ANU College Dean CPS/Dr Baker	Introduction of course Semester II	Noted actions in progress
8	28 Nov 2008	Course Outlines – guide for Students	PVC(E)	All Colleges have responded. Develop taking account of comments	Checklist/course outline under discussion
9	28 Nov 2008	English Language for Study at ANU . Review of English Language Admission Requirements . Studies of Intl Student Cohorts	Registrar/DVC	Consolidated report; Consider IELTS/other pathways once performance/admission data available Negotiations with ACT BSSS	Working Party in progress
10.1	28 Nov 2008	Student Evaluations of Courses and Teaching . Review of ANUSET . Student Liaison Cttes	PVC(E) Head, CEDAM Secretariat	Interim report rec'd from WP Report to future UEC Request Colleges to report to UEC on	In progress See UEC 9/4

				practices (pick up r7. of ANUSA Review)	summary 505/2009
10.2	28 Nov 2008	Enrolment Processing Arrangements (online)	Registrar	Proposed pilot SI, 2010 (not SII, 2009)	In progress
10.3	28 Nov 2008	(Academic Calendar) Second Semester Teaching Term	Registrar	Examine options	Email to Deans 4/09 for comments
9.3	12 Sep 2008	10% Rule - Take-up elements of flexibility in the Review of duration & structure of ug combined degrees; No change to ug single and graduate awards	PVC(E)	External assessor for review	To be advised
9.4	12 Sep 2008	Publication of Course Information	Registrar	Study@ Working Party in progress - publication wef 2009 scheduling	In progress
7	6 Jun 2008	Improving ANU's performance in the CEQ	PVC(E)	Guidelines for acting on CEQ & PREQ	To be advised
8	6 Jun 2008	ANU Education Innovation Program	PVC(E)	e.g. Foundations in Uni T&L program In College Workshops Festival of Teaching ANU Experience project	Continuing
10.4	6 Jun 2008	2008-2010 Equity Education/Staff Development Programs for ANU	PVC(E)/ Dr Smith	Guidelines for inclusive curriculum for teaching and learning e.g. language	Preliminary work commenced 2008
12	19 Feb 2008	Education Management Plan	PVC(E) Secretariat	EMP for 2009 update Publish EMP	Actioned