

**THE AUSTRALIAN NATIONAL UNIVERSITY**  
**UNIVERSITY EDUCATION COMMITTEE**

**Meeting No. 1, 2007**

Meeting No. 1, 2007 of the University Education Committee will be held on

**Thursday 22 February 2007**

**at 10.00 am in the**

**Ross Hohnen Room of the Chancelry**

Apologies:  
Ext.54080

J A Bruce  
Secretary to the Committee

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**AGENDA SUMMARY**

**PART 1: PROCEDURAL ITEMS**

- \*1. Minutes**
- \*2. Matters Arising**
- 3. Membership and Operating Procedures**
- \*4. Announcements and Apologies**
- \*5. Starred Items**
- \*6. Confidential Items**

**PART 2: REPORTS AND POLICY ITEMS**

- \*7. Report from the Deputy Vice-Chancellor**
- \*8. Flexible Learning**
- \*9. Graduate Coursework**
- \*10. Doctoral Programs**

**PART 3: PROGRAMS AND COURSEWORK**

- \*11. Undergraduate and Graduate Programs**
- 12. Undergraduate and Graduate Coursework**

**PART 4: ITEMS OF OTHER BUSINESS**

- \*13. Other Business and Question Time**

**Procedural Matters for Members to note:****OPERATING PROCEDURES**

The operating procedures of the University Education Committee are detailed in paper 164/2007 (at [http://info.anu.edu.au/OVC/University\\_Education\\_Committee/index.asp](http://info.anu.edu.au/OVC/University_Education_Committee/index.asp)).

**CONFIDENTIAL ITEMS**

Consistent with the policy and practice of Council, all matters in the agenda of the University Education Committee relating to individual persons, including appointments, enrolment, candidacy for degrees, personal details, performance and conduct are declared to be confidential. If any member wishes to raise a confidential matter in relation to any other item, he or she should do so under Item 6. After consideration of the confidential items, observers will be admitted to the meeting.

**DISCLOSURE OF PECUNIARY OR MATERIAL PERSONAL INTEREST**

Sections 27F to section 27H of the *Commonwealth Authorities and Companies Act 1997* <http://scaleplus.law.gov.au/html/pasteact/2/3067/top.htm> impose a duty to disclose any material personal interest in a matter which relates to the affairs of the University. This disclosure must give details of the nature and extent of the interest, the relation of the interest to the affairs of the University, and be given at a meeting as soon as practicable after the person becomes aware of the interest. The nature and extent of the interest must be recorded in the minutes of the meeting. Unless the meeting determines otherwise, a person who has a material personal interest in a matter must not be present while the matter is being considered at the meeting, and must not vote on the matter.

**USE OF INSIDE INFORMATION OR POSITION**

Under sections 24 and 25 of the *Commonwealth Authorities and Companies Act 1997*, a member of the University Education Committee must not make improper use of his or her position or of inside information to gain an advantage for himself or herself or to cause detriment to the University or to another person.

jab/13 February 2007

**PART 1: PROCEDURAL ITEMS**

**\*ITEM 1. MINUTES**

The unconfirmed minutes of Meeting No. 6, 2006 of the University Education Committee (1018/2006 attached) held on 7 December 2006 have been circulated (published at [http://info.anu.edu.au/OVC/University\\_Education\\_Committee/index.asp](http://info.anu.edu.au/OVC/University_Education_Committee/index.asp))

**For confirmation**

**\*ITEM 2. MATTERS ARISING**

- **Item 6., 1<sup>st</sup> bullet point: Policy for Grievance Resolution: Students**  
Consultation within the University on the policy is in progress.
- **Item 6., 6<sup>th</sup> bullet point: HDR Matters**  
The transfer of most of the functions (and staff) of the former Graduate Research School to the Registrar's Division took effect from 1 January 2007.
- **Item 6., 9<sup>th</sup> bullet point: Commercialisation Training Scheme (CTS)**  
ANU Colleges Deans have been asked to notify the Office of the DVC of their nomination of a staff member.
- **Item 7. 2007 Education Management Plan**  
The 2007 Plan has been finalised and published at the University's website.

**For noting**

**ITEM 3. MEMBERSHIP AND OPERATING PROCEDURES**

The membership and Operating Procedures of the University Education Committee are detailed in the attachment ([164/2007](#)).

**For noting**

**\*ITEM 4. ANNOUNCEMENTS AND APOLOGIES**

**To be received**

**\*ITEM 5. STARRED ITEMS**

The starred items are: 1, 2, 4, 5, 6, 7, 8, 9, 10, 11 and 13. -The Chair will ask whether any member wishes to star other items. The Chair will then ask for a motion that the unstarred items be approved without debate as set out in the agenda.

**\*ITEM 6. CONFIDENTIAL ITEMS**

Any confidential matters will be dealt with in this part of the agenda.

**For consideration**

## **PART 2: REPORTS AND POLICY MATTERS**

### **\*ITEM 7. REPORT FROM THE DEPUTY VICE-CHANCELLOR**

#### **PURPOSE**

For the Deputy Vice-Chancellor to report on matters of interest to the Committee.

#### **BACKGROUND**

A report will be made by the Deputy Vice-Chancellor on current issues:

- Organisation of Office of the Vice-Chancellor
- ANU Admission Test
- Enrolments in 2007
- University Retreat 7-9 February 2007  
([http://info.anu.edu.au/OVC/About\\_this\\_Office/Current\\_Issues.asp](http://info.anu.edu.au/OVC/About_this_Office/Current_Issues.asp) )
- Review of Student Legislation  
Attachment: [Notes](#) about Revisions dated 10 January 2007
- Promotions Review
- AUQA
- IARU

**SPONSOR:** Deputy Vice-Chancellor

#### **RECOMMENDATION**

That the Committee note the report from the Deputy Vice-Chancellor.

**\*ITEM 8. FLEXIBLE LEARNING**

**PURPOSE**

For information and comment on the project process and vision for flexible learning in teaching and learning at ANU.

**BACKGROUND**

Attachment:

- Report of the Flexible Learning Working Party ([166/2007](#))

Flexible learning has been identified as an issue of strategic importance for ANU planning to 2010. The report from the Working Party released in late 2006 explores the rationale, dimensions and support available for flexible learning and makes several recommendations about increasing the quality and flexibility of ANU education. Discussions continue in relation to the recommendations, especially with respect to graduate coursework.

Flexible learning was a topic addressed at the University Retreat held on 7-9 February 2007. Initiatives proposed and being taken forward are:

- . a Flexible Learning Team (based in the OVC) to support academics and assist them as they articulate course objectives, learning outcomes and appropriate assessment
- . a reference group to determine policy and priorities
- . ANU College networks for education innovation

Professor Stanton will speak to the item and report on actions in progress.

**SPONSOR:** Professor Robin Stanton, Pro Vice-Chancellor

**RECOMMENDATION**

That the Committee endorse the broad directions for flexibility in teaching and learning at the ANU.

**\*ITEM 9. GRADUATE COURSEWORK**

**PURPOSE**

For discussion of future directions for ANU's graduate coursework program.

**BACKGROUND**

Attachments:

- “Postgraduate Coursework: A Strong Area for ANU?” ([165/2007](#))
- University Retreat - Slide from the Office of the Vice-Chancellor ([http://info.anu.edu.au/OVC/About\\_this\\_Office/Current\\_Issues.asp](http://info.anu.edu.au/OVC/About_this_Office/Current_Issues.asp))
- ANU's graduate coursework statistical profile (extracts provided by Statistical Services)

Intrinsic in the mapping of ANU capabilities are:

- . an audit of ANU College graduate coursework courses and programs
- . an assessment of research strengths
- . an evaluation of delivery
- . marketing engagement

**SPONSOR:** Professor Robin Stanton, Pro Vice-Chancellor

**RECOMMENDATION**

That the Committee note matters arising from the discussion.

**\*ITEM 10. DOCTORAL PROGRAMS**

**PURPOSE**

For discussion of proposed initiatives for ANU's doctoral program.

**BACKGROUND**

Attachments:

- [Higher Degree Research](#) Training Program Review
- University Retreat - Slides from the Office of the Vice-Chancellor ([http://info.anu.edu.au/OVC/About\\_this\\_Office/Current\\_Issues.asp](http://info.anu.edu.au/OVC/About_this_Office/Current_Issues.asp))

The management of higher degree research processes and the possible review of ANU's HDR training program have been addressed in the attachment and were topics for discussion at the University Retreat held on 7-9 February 2007.

Included among the proposed initiatives is the establishment of an Advisory Group as a sub-committee of the University Education Committee (with links to the University Research Committee).

**SPONSOR:** Professor Mandy Thomas, Pro Vice-Chancellor (Research)

**RECOMMENDATION**

That the Committee endorse the broad directions emerging from the discussions at the University Retreat about the ANU's doctoral program.

**PART 3. PROGRAMS AND COURSEWORK**

**\*ITEM 11. UNDERGRADUATE AND GRADUATE PROGRAMS**

**PURPOSE**

The note undergraduate and graduate programs under discussion for introduction in 2008.

**BACKGROUND**

The ANU closing dates for new programs to be included in publications are:

- . UAC 2007 Graduate booklet Intakes 4-6: 27 February
- . UAC 2008 Graduate booklet Intakes 1-3: 15 June
- . 2008 Local Undergraduate Guide: 1 March
- . Undergraduate UAC Guide: 27 April (the UEC meets on 9 April)

Where necessary, new undergraduate programs that miss the Guide may be submitted by 1 July to UAC.

ANU College Deans are asked to report briefly about new and changed programs for 2008 that are currently under discussion within their Colleges.

**SPONSOR:** Deputy Vice-Chancellor

**RECOMMENDATION**

That the Committee note the advice from ANU College Deans.

## **ITEM 12. UNDERGRADUATE AND GRADUATE COURSEWORK**

### **PURPOSE**

To note new or changed undergraduate and graduate courses approved by ANU College Deans and programs approved by the Deputy Vice-Chancellor.

### **BACKGROUND**

Attachments:

- A summary ([163/2007](#)) of course changes notified to the course registry since 15 September 2006
- Bachelor of Music ([1132/2007](#)) Academic Program Information Form and [memorandum](#) of 19 December 2006 for the introduction of an honours year in the program and associated combined degree programs (approved by the Deputy Vice-Chancellor).

**SPONSOR:** Deputy Vice-Chancellor

### **RECOMMENDATION**

That the Committee note:

- (i) the summary of course changes (163/2007); and
- (ii) Bachelor of Music with honours program.

**PART 4. ITEMS OF OTHER BUSINESS**

**\*ITEM 13. OTHER BUSINESS AND QUESTION TIME**

**PURPOSE**

For Committee members to ask questions and raise items of other business.

**BACKGROUND**

**SPONSOR:** Deputy Vice-Chancellor

**RECOMMENDATION**

That the Committee note the matters raised and the responses.